



Notice to Regulated Agents 1/2023

Reminders of Regulated Agent Security Programme Requirements

This notice serves as a reminder to all Regulated Agents (RAs) about the requirements of RA Security Programme (RASP) and the Handling Procedures for RA Regime (RAR) on security screening of cargo and timely revalidation of RAR training.

Security Screening of Cargo

2. RAs are reminded to comply with the requirements on security screening of cargo required by the *RASP Part II Section 8.3(b)*. Unknown (UNK) cargo shall be cleared by **appropriate security screening acceptable to the CAD prior to acceptance as SPX cargo**. RAs shall engage RACSFs, Cargo Terminal Operators or other screening operators accepted by the CAD to conduct security screening on UNK cargo. **UNK cargo shall be security cleared before being loaded onto aircraft.**

3. Upon receipt of **notification of any anomalies detected or uncertainties about the air cargo during security screening** (e.g. **due to presence of high-density items¹, identification of possible threat items**), RAs should **provide, or assist to obtain from the shippers, any further information or documentations** to RACSFs, Cargo Terminal Operators or other screening operators upon request.

4. **Cargo not cleared by the security screening shall be rejected and not be assigned a SPX status.** RAs are advised to respond to any request for an open-box check, or provide assistance to consult the shippers, as appropriate, for clarifications on any doubts.

Revalidation of RAR Training

5. RAs are reminded to observe (i) the RAR training requirement of having **two qualified Nominated Persons (NPs)** (who have either attended and completed an RAR Security Training Programme acceptable to the CAD, or passed the RA Revalidation Test organised by the CAD), and (ii) the 3-year validity of the RAR training certificate or the RA Revalidation Test Result Notification.

¹ The high-density items may be metallic items such as metal molds and compressors, lithium batteries of large capacity for electric bike, energy storage system, portable power supply, etc that may not be seen through by X-ray.

6. **Before expiry of the 3-year period**, RAs shall arrange their staff to (i) complete a RA Security Training Programme or (ii) attend the RA Revalidation Test organised by the CAD, for revalidation of their training certificates or the RA Revalidation Test Result Notification. According to the *Handling Procedures for RAR*, **RAs not having any qualified personnel to take up the position of NPs is considered as major deficiency, which may result in suspension or de-registration of the RA status.**

7. **Failure to comply with the RASP requirements may lead to suspension or de-registration of the company's RA status.**

Enquiries

8. For enquiries, please contact the CAD at 2910 6880, 2910 8695, 2910 8696 or 2910 8697 during office hours (09:00 – 12:00; 14:00 – 17:00) daily, except Saturday, Sunday and public holidays.

24 November 2023
Aviation Security Section
Airport Standards Division
Civil Aviation Department